

**CONSENT AGENDA**  
**August 13, 2012**

**A. APPROVAL OF MINUTES**

**1. SUBJECT: APPROVAL OF MINUTES DATED  
MAY 14 AND MAY 29, 2012**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **B**.

**B. APPROPRIATIONS AND TRANSFERS**

**1. SUBJECT: REVENUE ACCOUNTS RECONCILIATION**

**A-FY-13-  
RECONCILING REVENUE ACCOUNTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund is adjusted for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

**Total Expense** **\$ 0**

The sources of the funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>		
423100	Shared Expenses	(\$47,949)
422103	Motor Vehicle Carrier Tax	(\$22)
424409	State Library Grant	\$2,062
424412	VJCCCA Grant	(\$4)
451203	Undesignated Fund Balance	<u>\$ 45,913</u>
<b>Total Revenue</b>		<b>\$ 0</b>

Said resolution adjusts revenue estimates for constitutional officers, the Registrar, the Regional Library, the Virginia Juvenile Community Crime Control Act, and motor vehicle carrier tax estimates for FY 13 based on the approved FY 13 Compensation Board budgets and actual state aid to locality reductions.

ISSUE/PURPOSE: Reconciliation of FY 13 Revenue Accounts.

JUSTIFICATION: This resolution adjusts County's revenue estimates to reconcile the FY 13 revenue estimates with the State Compensation Board and other categories. At the time the FY 13 budget was developed, the State Compensation Board budget had not been approved. This resolution reconciles the

Constitutional Officer's revenue budgets to match their approved Compensation Board Budget for FY 13. This resolution only makes revenue adjustments; there are no expenditure adjustments.

**2. SUBJECT: CLERK OF CIRCUIT COURT – RECORD PRESERVATION GRANT**

**A-FY-13-  
CLERK OF CIRCUIT COURT  
RECORD PRESERVATION GRANT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

250	Clerk of Circuit Court	\$9,688
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
22511 424401 Record Preservation Grant	\$9,688

Said resolution appropriates grant funds to be used to restore record books.

ISSUE/PURPOSE: Appropriate Record Preservation Grant funds.

JUSTIFICATION: The Clerk's Office received grant funds from the Library of Virginia for the restoration of record books. This resolution appropriates these grant funds to be used by the Clerk's Office.

**3. SUBJECT: FIRE AND RESCUE – CAPITAL PROJECTS TRANSFER**

**A-FY-13-  
FIRE AND RESCUE  
CAPITAL PROJECTS TRANSFER**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation within the County Capital Projects Fund is hereby authorized, as follows:

<u>FROM:</u>		
123301	Fire and Rescue Capital Reserve	(\$4,427)

TO:  
123302BB      Blacksburg Rescue Capital Projects      \$4,427

Said resolution transfers appropriated CIP funds to add monies to an existing Fire and Rescue Capital Project to purchase equipment approved by the Fire and Rescue Commission.

ISSUE/PURPOSE:      Transfer of CIP funds.

JUSTIFICATION:      This resolution transfers appropriated CIP funds to purchase equipment approved by the Fire and Rescue Commission.

The department has \$164,000 in their budget for a new ambulance. The actual cost is \$168,427. \$4,427 is needed for the balance of the cost to complete the purchase.

**4.      SUBJECT:      SCHOOL OPERATING FUND –  
CARRYOVER YEAR-END ENCUMBRANCES**

**A-FY-13-  
SCHOOL OPERATING FUND  
CARRYOVER YEAR-END ENCUMBRANCES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund is granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

451200	Transfer to School Operating Fund	\$614,822
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The source of funds for the foregoing appropriation is as follows:

451203	Undesignated Fund Balance	\$614,822
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BE IT FURTHER RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the School Operating Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

<u>School Operating</u>	
610000 Instruction	\$ 284,973
620000 Admin, Attend, & Health	\$ 4,301
630000 Transportation	\$ 15,353
640000 Operation and Maintenance	<u>\$ 310,195</u>
Total Funds	\$ 614,822

The source of funds for the foregoing appropriation is as follows:

Revenue Account:

451100	Transfer from General Fund	\$ 614,822
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Said resolution reappropriates monies supporting the balances of outstanding purchase orders for the schools.

ISSUE/PURPOSE: Re-appropriate outstanding purchase orders for the schools.

JUSTIFICATION: This resolution reappropriates monies supporting balances of outstanding purchase orders that had yet to be liquidated before year-end of 2012. The School Board requests the balances be reappropriated to complete existing projects as approved by the school board. See TAB C.

**5. SUBJECT: TECHNOLOGY RESERVE FUND –  
CARRYOVER FUNDS FROM FY 12**

**A-FY-13-  
TECHNOLOGY RESERVE FUND  
CARRYOVER FUNDS FROM FY 12**

WHEREAS, The Board of Supervisors approved establishment of a Technology Reserve Fund on October 11, 2005; and

WHEREAS, \$421,691 additional dollars can be added to the fund from the Information Technology's 2012 savings; and

WHEREAS, The actual cost and timeframe for implementation of some technology projects has not yet been established.

NOW THEREFORE BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Technology Reserve Fund be increased by \$421,691 to cover the future costs of technology projects for a total balance of \$564,904.

ISSUE/PURPOSE: Technology Reserve Fund Increase

JUSTIFICATION: This resolution adds year end funds remaining in the Information Technology budget of \$421,691 to the Technology Reserve Fund for a total of \$564,904.

**6. SUBJECT: LINE OF DUTY RESERVE FUND –  
ESTABLISH AND CARRYOVER FUNDS  
FROM FY 12**

**A-FY-13-  
LINE OF DUTY RESERVE FUND  
ESTABLISH AND CARRYOVER FUNDS FROM FY 12**

WHEREAS, The state previously covered the cost of line of duty benefits;  
and

WHEREAS, The state decided it would now be the responsibility of the  
locality to pay for these expenses starting in fiscal year 2012; and

WHEREAS, The Board of Supervisors approved \$51,096 in the fiscal year  
2012 budget to begin paying these costs; and

WHEREAS, \$41,593 of these funds remained at the end of Fiscal Year 12;

NOW THEREFORE BE IT RESOLVED, By the Board of Supervisors of  
Montgomery County, Virginia that Montgomery County establishes a Line of  
Duty Reserve Fund with the remaining \$41,593 to pay for future line of duty  
expenses incurred in future fiscal years.